

UVI Executive Committee Meeting
Thursday, April 3, 2008
10:00 a.m. -11:30 a.m.

TED 213 St. Thomas/ EVC 302A St. Croix

Present:

UVISC Officers: Peggy Fahie, Moriah Jacobs, Diana Freas-Lutz, Ardrina Scott-Elliott, Julia Hardwick, Clarise Clarke

Meeting Objective: Update on designated assignments

Minutes: The Committee agreed to review all minutes at the next executive session meeting, Tuesday, April 8, 2008.

Assistant Professor David Gould: Assistant Professor David Gould, Representative of the UVI Senate, attended the executive committee meeting. Prof. Gould explained the making of the UVI Senate, its limited authority and the reason for its strict advisory role. The President and Board of Trustees cannot delegate decision-making, they can only defer to the UVI Senate for advice.

Prof. Gould informed the Committee that Dr. Bill Wayson was commissioned by the Board of Trustees to assess the University's restructuring from 1999 to 2005. According to Prof. Gould, the report was completed November 2007 and returned for corrections and modifications. Prof. Gould stated that UVI Administration was not pleased with the results and deferred distribution. The faculty is considering inviting Dr. Wayson to give a presentation on the results of the report off campus. There should be no more restructuring until the assessment on the previous restructuring is complete. Ms. Julia Hardwick inquired who would cover the cost of Dr. Wayson's visit to the Virgin Islands. Prof. Gould responded that he would like the staff council to join with faculty in extending the invitation to Dr. Wayson, not covering the cost.

UVI Expanded Shared Governance Matrix: The Committee agreed to review the UVI expanded shared governance matrix. Ms. Ardrina Scott-Elliott stated she had questions concerning the matrix. The matrix was brought forward with recommendations from the Ad hoc Shared Governance Committee. Ms. Scott-Elliott said changes were made without proper input and that the Shared Governance Committee should have had conversations with staff. Ms. Diana Freas-Lutz suggested that Ms. Scott-Elliott contact Mr. Stevie Henry, Chair of the Shared Governance Committee for a discussion.

Interim Council Chair Replacement: Ms. Freas-Lutz announced that Ms. Raquel Santiago-Silver, Council Chair, will not be attending the general meeting due to illness. Ms. Freas-Lutz announced she will also not be attending. Ms. Freas-Lutz requested Committee members to refer to the Roberts Rules of Order to determine who should call the meeting and set the agenda.

UVI Staff Council Group I & II Nominations: Ms. Hardwick distributed nomination forms. The forms will be distributed to staff prior to April's general meeting. Ballots will be distributed at the general meeting on Tuesday, April 22, 2008. Ms. Hardwick requested assistance from St. Croix representatives in distributing nominations and ballots on that campus.

Black board training: Ms. Freas-Lutz updated the council on blackboard training for University staff; Ms. Suzanne Darrow, Blackboard Administrator/IT Supervisor, is compiling an emergency information system that will be used to alert staff of any crisis. The process of enrolling staff is taking place; black board training will follow.

UVI Staff Council WEB Design: Ms. Freas Lutz announced that Ms. Patrice Johnson, Director of Public Relations, will assist in designing a web-page for the council. Ms. Freas-Lutz will contact Ms. Johnson in three weeks for status on the assignment. There is a call for photographs, especially St. Thomas UVI staff council representatives.

UVI Staff Council Budget: The Committee agreed to contact Ms. Santiago-Silver to determine the status of appropriating funds.

Meeting adjourned at 11:30 a.m.