

UVI STAFF COUNCIL—POLICY PRIORITIZATION SURVEY

The UVI Staff Council is alert to verbalized concerns from staff, but there is limited specific information to guide the Staff Council officers in formalizing a response to the President's office. In order to focus our efforts in your best interest, we request that you indicate any concerns you may have about the policy and provide a ranking from most to least important, with **1** being most important to you. Please refrain from giving the same rank to more than one policy. Please list other policies or procedures that you would like to have addressed in the "Other" space.

A brief explanation of each policy, the deadline to submit your completed survey and contact information for your staff representatives should you have questions are provided on the back of this survey.

Demographic Data:

- Staff: Regular Professional Administrative
- Length of employment: 0-5 yrs. 5-10 yrs. 10-15 yrs. 15 plus yrs.
- Sex: Male Female
- Age Range: Up to 30yrs 30-40yrs 40-50yrs 50 yrs +

DO YOU HAVE ANY CONCERNS ABOUT:	Yes	No	RANK
The proposed changes to the Tuition Remission policy?			
If yes, give specific concern/impact on you.			
The accrual of vacation/annual leave			
If yes, give specific concern/impact on you.			
Health Insurance rates/coverage			
If yes, give specific concern/impact on you.			
Testing of Regular Staff who Perform Administrative/Clerical Duties			
If yes, give specific concern/impact on you.			
Other:			
If yes, give specific concern/impact on you.			

POLICY SUMMARIES

Tuition Remission Policy: proposes changes to the tuition remission benefit that would reduce the number of courses that staff and family members may take without charge.

Maximum Accumulation of Leave Policy: establishes a cap on the amount of leave that may be carried forward year to year.

Health Insurance Rates Policy: determines the level of employee/employer contributions

Testing of Regular Staff who Perform Administrative/Clerical Duties: requires in-house applicants/transfers (i.e. Administrative Assistant I) to undergo testing to transfer/apply to a similar position.

STAFF REPRESENTATIVES

	St. Croix Campus Representatives	St. Thomas Campus Representatives
Regular Staff	Cleveland Tonge (4171)/ctonge@uvi.edu	Inez Bartlette (1482)/ibartlete@uvi.edu
Professional Staff	Marthious Clavier (4090)/mclavie@uvi.edu	Peggy Fahie (1044)/pfahie@uvi.edu
Administrative Staff	Miriam Osborne Elliott (692-1919)/mosborn@uvi.edu	Ardrina Scott-Elliott (1043)/ascott@uvi.edu

SUBMIT YOUR COMPLETED SURVEY IN A BOX THAT WILL BE PLACED AT THESE LOCATIONS

St. Croix Campus	Library	Physical Plant	Business Office
St. Thomas Campus	Library	Physical Plant	ACC Building

If you would like to respond via e-mail, simply reply to vriivers@uvi.edu
DEADLINE FOR SUBMISSION IS APRIL 15, 2008